SAMPAT & MEHTA (Regd.) chartered accountants

B - 501/502, 11 SARVODAY, WESTERN EXPRESS HIGHWAY, BANDRA EAST, MUMBAI - 400 051. +91 22 2658 3000

FAX: E-Mail: URL: +91 22 2658 3050 info@sampatmehta.com www.sampatmehta.com

TO WHOMSOEVER IT MAY CONCERN

We have migrated our Email system from Gmail to Office 365 more than a year back. In order to take advantage of the huge functionality of Office 365, we have signed up for Managed Services with TechGyan who are helping us to leverage Microsoft Cloud Services.

During the course of the continuous improvement process, we have embraced the following Solutions:

- 1) Time and Task Management to help us in Task allocation and monitoring
- 2) Productive use of time and resources by using OneNote for office as well as personal work
- 3) Seamless access to various documents due to usage of SharePoint and OneDrive.
- Over the next few months we plan to use Knowledge Management. And for increased Data Security we will consider Azure Cloud Backup.

We are quite pleased with the increased functionality we have today and we believe that it has increased the Employee Productivity by at least 20% and will over time keep adding value and constantly enhance the Service level at Sampat & Mehta

Mumbai; April 8, 2017.



For Sampat & Mehta Chartered Accountants

Partner